**Mounted Program Intern**

Reports to: Volunteer Coordinator

Hours:TBD based on internship credits

Compensation**:** Unpaid internship for college credit

**Organizational Overview:**

UpReach Therapeutic Equestrian Center, Inc. is a nonprofit organization dedicated to inspiring hope, fostering independence, and improving the physical, emotional, and psychological well-being of individuals with and without disabilities by partnering with the power of the horse.

**Position Summary:**

Mounted program intern will gain a wide range of experience in program support, volunteer management, disabilities awareness, general horse care, therapeutic riding/driving lesson planning, as well as providing direct support to individuals with disabilities. As a program intern, you will have the opportunity to be involved in multiple areas to experience the daily functions of a nonprofit organization. All mounted program interns must complete a volunteer training session as well as Taking the Lead training. Prior horse experience is not required.

**Key Responsibilities:**

* Provide direct support to participants in therapeutic riding and therapeutic driving lessons, as well as Hippotherapy sessions
* Learn about disabilities and disability awareness, choosing words with dignity and person-first language
* Work directly with the Volunteer Coordinator to recruit and manage volunteers
* Support in curriculum/program development
* Assist in collecting data and measuring goals for individual participants

**Skills and Experience:**

* Experience with Microsoft Suite especially Word, Excel, and PowerPoint
* Be an effective communicator, both written and oral, as well as demonstrate professionalism and maintain confidentiality with participants, volunteers, and staff
* Contribute input and creative ideas and most importantly have enthusiasm for the mission of UpReach and those we serve

**To apply:**

Please submit a cover letter and resume to [Liz@upreachtrc.org](mailto:liz@upreachtrc.org). Subject line: Mounted Program Intern.